

Management Board – for decision

Meeting agenda title: Management Board annual work programme

Meeting date: 20 March 2023

Time required: 5 minutes

Presenter: John Kavanagh

1. Objective and recommendation

- 1.1. This report sets out the Management Board's work programme for the next year of meetings, from May 2023 to March 2024, for Management Board's review and approval.

Every meeting

- Commissioner's update
- Corporate Risk Register
- Data protection law reform (may be covered as part of Commissioner's update)
- Finance (latest monthly management accounts; budget reviews at the end of each quarter)
- ICO 25 progress update
- ICO 25 deep dives
- ICO governance model reform update (arising from sub-group closer engagement)

Semi-regular items

- Management Board Scorecard – May 2023, September 2023, November 2023, March 2024
- Staff survey results – following each survey
- Update from the Chair of the Audit & Risk Committee – every Management Board meeting following a committee meeting
- Update from Chair of People Committee – every Management Board meeting following a committee meeting

- Update from Chair of Regulatory Committee - every Management Board meeting following a committee meeting
- Communications and external engagement high level impact updates – twice annually, dates tbc

One-off items (with expected timing)

- Annual report – review of draft report – May 2023
- EDI objectives – May 2023
- Policy update on guidance pipeline – July 2023, Jan 2024
- Analysis of pay data – July 2023, March 2024
- Modern Slavery Statement – September 2023
- Research on public perceptions and lived experience of data – Digest for Board – September 2023
- Risk register annual report – November 2023
- Financial scenario planning for future years – November 2023
- Enterprise data strategy – November 2023
- Annual report – board effectiveness statement – January 2024
- Regulatory enforcement risk management – Jan 2024
- Annual Budget – March 2024
- Risk appetite statement review – March 2024
- Annual Business planning priorities – March 2024
- Board work programme for year ahead – March 2024

Author: John Kavanagh

Consultees: Executive Team

List of Annexes: None

Publication decision: This report can be published internally and externally without amendment.

Outcome reached: