ID. Date of interview date 21/01/20

ID. Time interview started start 11:27:07

ID.end Completion date of interview Date 21/01/20

ID.end Time interview ended 11:54:37

ID. Duration of interview time 27.50

Start of new case

Q1	Does the draft guidance cover the relevant issues about the right of access?				
	○ No				
	O Unsure / don't know				
	If no or unsure/don't know, what other issues would you like to be covered in it?				

Q2	Does the draft guidance contain the right level of detail?					
	○ No					
	O Unsure / don't know					
	If no or unsure/don't know, in what areas should there be more detail within the draft guidance?					

Q3	Does the draft guidance contain enough examples?					
	○ No					
	O Unsure / don't know					
	If no or unsure/don't know, please provide any examples that think should be included in the draft guidance.					

Q4	We have found that data protection professionals often struggle with applying and defining 'manifestly unfounded or excessive' subject access requests. We would like to include a wide range of examples from a variety of sectors to help you. Please provide some examples of manifestly unfounded and excessive requests below (if applicable).							
Q5	On a scale of 1-5 how useful is the draft guidance?							
		1 - Not at all useful	2 – Slightly useful	3 – Moderately useful	4 – Very useful	5 – Extremely useful		
Q6	Why have you given this score? I access this guidance every day to support and co-ordinate responses to SARs							
Q7	To what extent do you agree that the draft guidance is clear and easy to understand?							
		Strongly disagree	Disagree	Neither agree nor disagree	Agree	Strongly agree		

Q8 Please provide any further comments or suggestions you may have about the draft guidance.

Section - How do we find and retrieve the relevant information? I think that the change which requires that the clock for responding to a SAR continues and does not stop whilst clarification of the request is sought from the requester is an unfair change for employers. How can any organisation begin to work on the response if they are unclear as to what they are responding too. For a small organisation like ourselves, this would be resource assigned where the task is not clear and once

clarity is known, the work may have to be undertaken again or reviewed to ensure

that it meets the requirements of the clarified requests.

Personal/work Facebook account
Personal/work LinkedIn account

Other

If other please specify:

Q9 Are you answering as: An individual acting in a private capacity (eg someone providing their views as a member of the public) An individual acting in a professional capacity On behalf of an organisation (Other Please specify the name of your organisation: What sector are you from: Q10 How did you find out about this survey? ICO Twitter account () ICO Facebook account ICO LinkedIn account () ICO website) ICO newsletter ICO staff member Colleague Personal/work Twitter account