$\begin{array}{ll} \text{ID.} & \text{Date of interview} \\ \text{date} & _{07/01/20} \end{array}$ 

ID. Time interview started start 11:04:40

ID.end Completion date of interview Date  $_{07/01/20}$ 

ID.end Time interview ended 11:15:58

ID. Duration of interview time 11.30

## Start of new case

Q1	Does the draft guidance cover the relevant issues about the right of access?
	○ No
	O Unsure / don't know
	If no or unsure/don't know, what other issues would you like to be covered in it?

Q2	Does the draft guidance contain the right level of detail?			
	○ No			
	O Unsure / don't know			
	If no or unsure/don't know, in what areas should there be more detail within the draft guidance?			

Does the draft guidance contain enough examples?		
○ Yes		
⊗ No		
O Unsure / don't know		
If no or unsure/don't know, please provide any examples that think should be included in the draft guidance.		
More details and examples in relation to providing access to a person's data, rather than copies of	·ho	

Q3

More details and examples in relation to providing access to a person's data, rather than copies of documents containing that data, would be helpful. As mentioned on page 20 of the draft guidance, the right to access gives individuals the right to see what personal data a controller processes and does not give them the right to ask for copies of the documents/records containing the personal data. It should be made clear that communications (e.g. emails) containing a person's name, email address, staff or customer reference number, telephone or address, etc. do not need to be provided to individuals who've filed a SAR, but rather that data (name, email address, reference number, telephone, address, etc.) needs to be provided.

Q4	We have found that data protect defining 'manifestly unfounded or excessive' subject range of examples from a variety of sectors to help unfounded and excessive requests below (if applicable).	access re	quests. W	e would like	to includ	e a wide
	A request for "copies of all docu email address" from a former er		d commur	nications con	taining m	y name or
Q5	On a scale of 1-5 how useful is the	e draft guic	dance?			
		0		0		
		1 - Not at all useful	2 – Slightly useful	3 – Moderately useful	4 – Very useful	5 – Extremely useful
Q6	Why have you given this score?					
Q7	To what extent do you agree that t	he draft gu	uidance is	clear and eas	sy to unde	erstand?
		Strongly disagree	Disagree	Neither agree nor disagree	Agree	Strongly agree

Q9	Are you answering as:  An individual acting in a private capacity (eg someone providing their views as a member of the public An individual acting in a professional capacity  On behalf of an organisation  Other  Please specify the name of your organisation:
	What sector are you from:
Q10	How did you find out about this survey?  ICO Twitter account ICO Facebook account ICO LinkedIn account ICO website ICO newsletter ICO staff member Colleague Personal/work Twitter account Personal/work Facebook account Personal/work LinkedIn account Other If other please specify:

Please provide any further comments or suggestions you may have about the draft guidance.

Q8