

Finance Report Summary, Financial Year 2020/21

April 2021

Executive Summary

April 2021 represents the first month of the financial year. As is to be expected after the first month there are no material areas of variance concerning levels of expenditure. Any year to date variance will primarily be due to initial timing differences in actual expenditure and the forecast.

Overall the income is ahead of profile at month end with this being due to a higher than forecast level of DP Fee income at the end of the month. This is primarily due to a number of registrations that are due in May being paid early in April. It is not anticipated that the overall fee income will be impacted by this initial increase in fees received.

For the One Month Ending 30 April 2021

| | Year To Date | | Full Year |
|-----------------------------------|------------------|------------------|-------------------|
| | Budget £ | Actual £ | Budget £ |
| DP FEE INCOME | 3,789,086 | 4,716,571 | 62,680,001 |
| GRANTS/OTHER INCOME | 631,501 | 632,679 | 7,578,000 |
| TOTAL INCOME | 4,420,586 | 5,349,249 | 70,258,001 |
| TOTAL OFFICE COSTS | 415,922 | 262,440 | 4,991,014 |
| TOTAL STAFF COSTS | 3,848,520 | 3,794,599 | 50,885,137 |
| TOTAL TRAINING AND RECRUITMENT | 55,458 | 61,728 | 1,162,100 |
| TOTAL IT COSTS | 390,982 | 377,637 | 4,691,775 |
| TOTAL PROJECT SPEND | 12,917 | 14,875 | 1,960,000 |
| TOTAL COMMUNICATIONS | 34,500 | 29,822 | 432,200 |
| TOTAL FINANCIAL COSTS | 11,500 | 8,098 | 138,000 |
| TOTAL TRAVEL | 21,570 | 3,930 | 259,340 |
| TOTAL LEGAL, PROFESSIONAL & OTHER | 346,054 | 141,737 | 5,133,343 |
| TOTAL COSTS | 5,137,423 | 4,694,867 | 69,652,909 |
| CAPITAL SPEND | 0 | 0 | 550,000 |
| SURPLUS/ (DEFICIT) | 716,837 | 654,382 | 55,092 |

Income

The DP income for the month of April is ahead of the budget by £927k after the first month. This is primarily due to ~ 20,000 registrations that were due to be paid in May being paid in April. It is assumed that this initial increase in the fees will smooth itself out over the first quarter. The ICO is continuing with the work of contacting all organisations on Companies House who have not either registered or informed the ICO they are exempt. This work will be carefully monitored to see the impact on new registrations and the impact on the fee profile. It is not assumed at this stage that the DP fee income target needs to be revised. This will be reviewed along with all areas of the forecast at the end of each month

The Grant in Aid income for the year covers income for Freedom of Information - £4m for the full year, NIS (Network and Information Systems Regulations) - £1.2m for the full year, eIDAS (electronic identification and trust services) -£59k for the full year, Investigatory Act £330k, Adequacy £461k and pension funding £1.46m. These streams of funding are all paid evenly throughout the year

DP Fee Income

The following shows the monthly forecast and the year to date actuals

| Month | Forecast £ | Actual £ | Year to date forecast £ | Year to date actual £ | Variance £ |
|-----------|------------|-----------|-------------------------|-----------------------|------------|
| April | 3,789,086 | 4,716,571 | 3,789,086 | 4,716,571 | +927,485 |
| May | 5,180,096 | | 8,969,182 | | |
| June | 4,804,415 | | 13,773,597 | | |
| July | 4,828,908 | | 18,602,505 | | |
| August | 4,727,303 | | 23,329,808 | | |
| September | 4,865,002 | | 28,194,810 | | |
| October | 5,125,199 | | 33,320,009 | | |
| November | 5,463,552 | | 38,783,561 | | |
| December | 4,187,939 | | 42,971,500 | | |
| January | 6,032,250 | | 49,003,750 | | |
| February | 6,478,406 | | 55,482,156 | | |
| March | 7,197,845 | | 62,680,001 | | |

Expenditure

The pay budget includes the costs of approved recruitment which has a number of prioritised posts being filled in a phased approach over the remainder of the year. The recruitment that has been approved is deemed essential so the ICO can meet the demands placed on it as a modern regulator and ensuring it has the capacity and capability to meet all requirements

None pay costs are closely monitored and will be reviewed monthly. The variances to date are primarily due to timing differences after the first month of year.

End of year position:

The year end is budgeted to generate a small surplus. This will be reviewed on a monthly basis and a full quarterly review of the financial position