

**Board:** Resources Board

**Date:** 29 October 2020

**Chair:** Paul Arnold

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**Topic:** Update on the work of the Resources Board

**Reason for report:** This report fulfils the requirement of the Board to provide an update on its work to SLT.

**Areas for discussion by SLT:** N/A

**Executive Summary:** The first meeting of the Resources Board took place on 21<sup>st</sup> October.

**Key achievements:** The board discussed the Midyear financial position which included discussing the risks and assumption associated with the fee income for the remainder of the year, interim resourcing requirements, the capacity and capability plan and the Digital and IT strategy

**Key challenges:** N/A

**Upcoming issues:** At each meeting the board reviews the latest financial position and also the performance of Data Protection fee income which is one of the key areas of risk and opportunity for the ICO

At each meeting the board will also receive assurance in relation to internal controls with the focus at the next board on PDR completion rates

There will be an update on the career progressions assessments for October.

The board will consider the proposals for the process for recruitment approvals and filling vacancies.

There will be an update on the environmental policy and any recommendations to be considered leading from that

**Publication considerations:** This report can be published internally and externally.