

## Executive Team – minutes

2 July 2020

*Details of attendees are provided at the end of this note.*

### 1. Introductions and apologies

Apologies were received from Elizabeth Denham (ED).

### 2. Minutes of the last meeting

#### Discussion

The minutes were approved as an accurate record.

### 3. Regulatory posture

#### Discussion

ET discussed a report which provided a three-month review of the ICO's regulatory approach during the COVID-19 public health emergency, particularly in relation to the ICO's empathetic approach to regulation, the importance of organisations' record keeping, and the different circumstances across different sectors.

#### Decision

ET supported the proposals set out in the report.

### 4. ET commissioning brief – guidance note on regulatory vs advisory functions

#### Discussion

ET discussed a commissioning brief regarding production of a guidance note to ensure consistent understanding of the overlap and interaction of the ICO's advisory and regulatory functions. ET particularly discussed the importance of engagement with staff during development of this note and as part of delivery; the links to data prospects and constitutional review; and alignment to external engagements.

#### Decision

ET approved the commissioning brief.

## 5. Economics of digital markets

### Discussion

ET noted a report which provided information on the economics of digital markets. ET requested further information regarding the interface between competition and data protection.

## 6. Economic analysis resourcing and demand

### Discussion

ET discussed a report which provided an update on the resourcing and demand for economic analysis functions. ET noted that this function would need to be integrated into the regulatory action policy and regulatory supervision manuals, and was likely to need further expansion in future.

### Decision

ET approved the recommendations in the report.

## 7. Update from EU Withdrawal Project Group

### Discussion

ET noted the update on the work of the EU Withdrawal Project Group (EU WPG).

### Decision

Future iterations of this report to be in this format. The EU WPG risk register to be provided on a regular basis, but is not required at each meeting.

## 8. Quarterly brief – 1 July - outcomes

### Discussion

ET discussed the previous day's quarterly brief, which had received good engagement from staff and good feedback so far.

### Decision

"You said, we did" messages to be circulated to staff as soon as possible.

## 9. Management Board – 20 July – draft agenda

### Discussion

ET noted the draft agenda for the Management Board meeting on 20 July.

## 10. Any other business

There were no items of other business.

## 11. Key messages for staff

The key messages for staff were: review of the regulatory posture, outcomes from the points raised at the quarterly brief, and developing our economic analysis resources.

# Attendance

## Members

Paul Arnold (Chair) (PA), James Dipple-Johnstone (JDJ), Simon McDougall (SM), James Moss (JM), Steve Wood (SW)

## Attendees

Jen Green (JG), Peter Hayes (PH)

## Secretariat

Chris Braithwaite (CB)