

## Senior Leadership Team – minutes

26 May 2020

*Details of attendees are provided at the end of the minutes.*

### 1. Introductions and apologies

Apologies for absence were received from Louise Byers, Paula Hothersall, Jen Green, Lynn Currie and Ali Shah.

Paul Arnold welcomed everybody to the new look SLT and especially welcomed Emily Keaney and Louise Bogle to their first Senior Leadership Team meeting.

### 2. Matters arising from the previous meeting

#### Minutes

The minutes of the previous meeting were approved as an accurate record.

#### Actions and decisions

Chris Braithwaite asked members to review the actions and provide updates to Corporate Governance.

### 3. Role of SLT

#### Discussion

Paul Arnold led on the discussion on the role of the Senior Leadership Team in context of overseeing the priority programmes. SLT discussed management of the projects and reporting mechanisms.

#### Decision

It was agreed that SLT's role in relation to the priority programmes was strategic oversight. This would be in keeping with its cross office and resource allocation remit.

### 4. Priority Operations Updates

#### Discussion

Each of the Operation Sponsors provided updates on the priority operations, focussing on progress made since the operations were stood up and any resourcing issues.

## 5. Budget Update

### Discussion

Andrew Hubert presented the redrafted budget which has been reviewed in context of Covid-19.

## 6. Risk Register Update

### Discussion

SLT noted the risk register.

## 7. Any other business

### Discussion

Suzanne Gordon highlighted that June is Pride month and proposed changing the ICO logo into pride colours for the month of June. This version of the ICO logo will be used on our social media platforms.

### Decision

SLT agreed to support the proposal of changing the logo for the month of June.

## Attendance

### Members

Paul Arnold	Deputy Chief Executive Officer (Executive Director – Corporate Strategy and Planning)
James Dipple-Johnstone	Deputy Commissioner (Regulatory Supervision)
Emma Bate	Director of Legal Services (Regulatory Advice and Commercial)
Louise Bogle	Acting Director of Legal Services (Regulatory Enforcement)
Steve Eckersley	Director of Investigations
Mike Fitzgerald	Director of Digital, IT and Business Services
Suzanne Gordon	Director of Public Advice, FOI and Data Protection Complaints Service
Andrew Hubert	Director of Resources
Ian Hulme	Director of Regulatory Assurance
Emily Keaney	Director of Regulatory Strategy (Domestic)
Amanda Williams	Director of Regulatory Strategy (Parliament and Government Affairs)

## Secretariat

Chris Braithwaite  
Caroline Robinson

Senior Corporate Governance Manager  
Corporate Governance Officer