

## Executive Team – minutes

4 May 2020

*Details of attendees are provided at the end of this note.*

### 1. Introductions and apologies

Apologies were received from James Dipple-Johnstone.

### 2. Joint Committee appearance

#### Discussion

ET discussed the Commissioner's appearance earlier in the day at the Human Rights Joint Committee. The Commissioner thanked all staff who had been involved in the preparation for this appearance. ET noted that the objective of the appearance had been to set out the ICO's position, and the emerging media coverage appeared to indicate the this position had been accurately stated.

#### Actions

**Jen Green to provide media monitoring coverage of the appearance at the Human Rights Joint Committee.**

### 3. COVID-19 response

#### Discussion

ET noted the weekly business continuity assurance report. ET priority operation assurance report. ET thanked Ian Hulme and the team for their excellent work on these operations .

### 5. COVID-19 misinformation and disinformation

#### Discussion

ET considered the proposed way forward in respect of COVID-19 misinformation and disinformation.

#### Decision

ET agreed the recommendations in the report, subject to slight amendments.

## 6. Age Appropriate Design Code

### Discussion

ET discussed the way forward in relation to the Age Appropriate Design Code, noting the potential for Covid-19 to impact the timescales for this work.

### Action

**Steve Wood to create a document setting out an overview of the consultation work completed so far in relation to the AADC.**

## 7. EU Withdrawal Planning Group

### Discussion

ET considered revised terms of reference for the EU Withdrawal Planning Group.

### Decision

ET agreed the terms of reference, subject to further discussions on who should chair the meetings.

## 8. Media Monitoring

### Discussion

ET noted the media monitoring report.

## 9. Any other business

There were no items of other business.

## Attendance

### Members

Paul Arnold (Chair) (PA), Elizabeth Denham (ED), Simon McDougall (SM), James Moss (JM), Steve Wood (SW)

### Attendees

Jen Green (JG), Peter Hayes (PH)

### Secretariat

Chris Braithwaite (CB)